



**Thank you for requesting more information on our Wedding Reception Packages.**



#### **About the Eden Suite**

The Eden Suite is our private function room, equipped with its own independent entrance, bar, outside seating area and facilities.

We can facilitate for all kinds of Wedding receptions, small through to large, and The Eden Suite can accommodate 100 people for a wedding breakfast, or up to 160 for an evening reception.

The Eden suite can be transformed in a number of ways to your specification. Simply speak to our dedicated event planner to arrange this.

Wedding Packages**The Kent Package**

Wedding Breakfast

Evening Buffet

Room Hire

**From £40.00 per head****The Kent & Surrey Package**

Welcome Drink

Wedding Breakfast

Evening Buffet

Resident DJ

Room Hire

**From £52.00 per head****The Surrey Package**

Welcome Drink

Wedding Breakfast

Evening Buffet

Room Hire

**From £45.00 per head**

Our prices are inclusive of the Standard 3 Course Wedding Breakfast and the Standard Evening Buffet, additional evening guests will be charged extra. Table linen is provided.

A non-refundable deposit of £300 is required upon booking.

Minimum booking 50 people.

**Our Wedding Breakfast Packages****The Standard Wedding Breakfast****Starter**

Trio of Mixed Melon with a Raspberry & Mint  
Compote

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Watercress & Sweet Potato soup served with  
herb croutons

**Mains**

Grilled Chicken Breast with a red onion and  
thyme sauce

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Braised Pork Loin Chop with Honey and  
Mustard Sauce

**Vegetarian Main**

Vegetable Stack with a light balsamic and  
orange Coulis

**Sweet**

Bread & Butter orange pudding  
with crème fraiche

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Fruits of the Forest Cheesecake  
served with cream

Tea, Coffee and Mints

**This Package is included in the price per head  
with the Kent, Surrey and Kent & Surrey  
Packages.**

**The Classic Wedding Breakfast****Starter**

Prawn and Crayfish Terrine served with a Lemon  
Butter Flute

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Baked, Stuffed Mushroom filled with Stilton  
cream cheese & Sundried Tomato with a mixed  
leaf salad

**Mains**

Roasted Rib eye of Beef on a bed of Braised red  
cabbage and finished with a redcurrant and  
shallot Jus

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Rolled, Stuffed, Corn-fed chicken breast With a  
lemongrass and spinach Mushroom Stuffing,  
with Crème Fresh and a White Wine sauce

**Vegetarian Main**

Mushroom and Red onion Stroganoff

**Sweet**

Raspberry & Mixed Berry Brulee with clotted  
cream & chocolate whirls

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Caramelized Apple & Sultana Strudel Glazed  
with a cinnamon & Vanilla Coating with Clotted  
Cream

Tea, Coffee and Mints

**Please add £5.00 extra per head.**

**Luxury Wedding Breakfast****Starter**

Smoked Salmon and Crab Parcels with Baby watercress Chicory Salad, Finished with Champagne and Dill vinaigrette Dressing.

Or

Grilled Baby Asparagus and Gruyere Cheese Tartlets, Finished with Continental Mixed Leaf Salad and Drizzled with Balsamic and Chive Dressing

**Mains**

Roast Herb Crusted Racks of Lamb, Finished with Bordereau Wine, Roasted Garlic and Rosemary Jus.

Or

Sauté Medallions of Beef on a bed of Dauphinoise Potatoes And Finished with Green peppercorn and Brandy Sauce.

**Vegetarian**

Courgette and Baby Tomato Risotto With a Tomato and Sweet Chilli Sauce

**Sweet**

Blueberry and Strawberry Fruit Slice, Layered with Brandy and Orange Cream, Finished with a Light Dusting of Dark Chocolate

Or

Exotic Fruit Salad With a Lemon and Mint Sorbet

Tea, Coffee and Mints.

**Please add £8.00 Extra per head for this**

**Menu.**

### Hot and Cold Buffet

If a three Course Wedding Breakfast is not for you, why not have a hot or cold, sit down Buffet? We can lay the tables out in exactly the same way, but this way, your guests get a wider choice. Our Standard Finger Buffet is included in our wedding packages. However, you can choose to upgrade your buffet for a small extra cost. Here is what we offer:

#### Sit Down Cold Buffet

- Honey Roast Gammon
  - Roast Norfolk Turkey
  - Seafood Platter
  - Coleslaw Salad
  - Potato Salad
  - Pasta Salad
  - Mixed Leaf Salad
  - Minted New Potatoes
  - Fresh Bread and Butter
- Please add £5pp or £14pp if not included in package**

#### Sit Down Hot Buffet

- Chicken Curry
  - Beef Stroganoff
  - Vegetable Lasagne
  - Pilau Rice
  - Pasta Spirals
  - Mixed Leaf Salad
  - Poppadom's
  - Mini Naan Bread
- Please add £5pp or £14pp if not included in package**

#### Standard Finger Buffet

- Assorted Cocktail Sandwiches
  - Honey and Mustard Cocktail Sausages
  - Assorted Quiche
  - Crisps & Nuts
  - Mixed Olives
- Included in package  
£8.50pp if not included in package**

#### Classic Finger Buffet

- Assorted Ciabatta Sandwiches
  - Sausage Rolls
  - Chicken Satay and Peanut Sauce
  - Samosas
  - Mini Spring Rolls
  - Crudites & Dips
- Please add £2pp  
£10.50pp if not included in package**

#### Luxury Finger Buffet

- Assorted Opened Sandwiches
  - BBQ Chicken Drumsticks
  - Dim Sums
  - Samosa's
  - Spring Rolls
  - Assorted Vol-Au-Vonts
  - Potato Wedges
  - Crudites and Dips
  - Crisps and Nuts
- Please add £4pp or £12.50pp if not included in package**

- 1. Can I bring my own food to “The Kent and Surrey Golf and Country Club”?**  
Unfortunately no. We do not allow this due to strict Food Hygiene laws.
- 2. Do you do Corkage?**  
Yes, corkage is charged at £4.50 per bottle of wine and £6.50 per bottle of sparkling/champagne. We can also offer you a discount on our House wine, if you were to order over a certain amount of bottles.
- 3. How Long can food be left out for?**  
Once again, due to strict Food Hygiene regulations, we can only allow food to be left out for 1 hour, unless you (the client) would like to sign a legal disclaimer against this.
- 4. May we decorate the function room?**  
We are more than happy for you to decorate our function room, provided glitter is not used on any tables, and nothing is banged into the walls. We can help you with decorating. Just ask.
- 5. Can I hire my own DJ?**  
Yes, you can. But please ensure that your DJ has PAT Tested equipment, and are fully insured.
- 6. Can I hire a band?**  
Yes of course, but once again, they must be fully insured and their equipment must be PAT tested.
- 7. When will we be able to come and decorate the function room?**  
We aim to ensure our function room is kept free the day BEFORE your event, so you are welcome to come in and decorate the day before. There may be exceptions to this, but we will let you know in advance.
- 8. Can we leave presents overnight in the function room?**  
Yes, although please be aware they will need to be collected from the Eden Suite by 10am the following morning. Please note that although the Function room will be locked overnight, “The Kent and Surrey Golf and Country Club” accept no responsibility for presents being left overnight.
- 9. Can vehicles be left in the car park overnight?**  
Yes, the gates are locked at night and reopened before 7am the following morning, but please note “The Kent and Surrey Golf and Country Club” accept no responsibility for vehicles left in the car park overnight.
- 10. When do you need to know details of the final number of people attending?**  
No later than one week prior to the event.
- 11. I don't like the menu's offered. Can we change them?**  
Certainly. Please tell the Event planning manager beforehand, and we will discuss your requirements with you and our resident chef.
- 12. Do you have a cake knife?**  
Yes, and it is free of charge to use.

**13. Can evening guests have a welcome drink?**

Of course. Please let us know in advance if you would like a free drink at the bar or a table set up for them. Tickets will be given to evening guests if they drink at the bar.

**14. How much are children's meals?**

Children aged 11 and under are charged at half price.

We hope the above has answered your questions. If not, please do not hesitate to contact us on 01732 867381 or email us at [info@thekentandsurrey.com](mailto:info@thekentandsurrey.com)

**Booking Form****Details****Name of Bride:****Name of Groom:****Address:****Postcode:****Telephone number:****Email address:****Date of Wedding:****Time of wedding:****Arrival time:****Approximate  
number of guests:****Wedding Package****Please tick your selected wedding package****The Kent Package****The Surrey Package****The Kent and  
Surrey package****Add-on's****Please select ONE.****Basic Wedding Breakfast****Cold Buffet****Standard Wedding Breakfast****Hot Buffet****Luxury Wedding Breakfast****Evening Reception****Arrival time: \_\_\_\_\_****Number of guests: \_\_\_\_\_**



<u>Choice of Buffet</u>	<u>Evening add-on's</u>	<u>Can Credit limit be extended?</u>
<u>Basic finger Buffet</u> <input type="checkbox"/>	<u>Welcome Drink:</u> <u>YES / NO</u>	<u>YES / NO</u>
<u>Standard Finger Buffet</u> <input type="checkbox"/>	If YES, From the Bar? <u>YES / NO</u>	<u>Person to contact if YES:</u> _____
<u>Luxury Finger Buffet</u> <input type="checkbox"/>	Cash Bar <u>YES / NO</u>	<u>Shots allowed?</u> <u>YES / NO</u>
	Credit Limit:  £ _____	<u>Double measures allowed?</u> <u>YES / NO</u>

When would you like to cut the cake? \_\_\_\_\_

Would you like the cake cut and put out for your guests? YES / NO

Any other additional requests?

Please Make All cheques payable to 'Greenside Golf Club Ltd'.

Signature:

Print Name:

Date:

FOR OFFICE USE ONLY

TERMS AND CONDITIONS SIGNED: YES / NO

BOOKING FORM SIGNED: YES / NO

DEPOSIT RECEIVED: YES / NO

DATE DEPOSIT RECEIVED: / / .

**TERMS AND CONDITIONS OF BOOKING**

1. It is the client's responsibility to ensure that any third party hired for the event (Including but not limited to DJ'S and bands, entertainers, or childrens outside play equipment providers)are FULLY INSURED and their electrical equipment has been FULLY PAT TESTED.
2. Outside smoking zones are on the outside patio, and outside to the Entrance of the Eden Suite. SMOKING IS STRICTLY PROHIBITED INSIDE THE BUILDINGS.
3. Any money outstanding is to be paid no later than ONE WEEK before the event.
4. All children MUST be supervised at all times, inside or outside the building.
5. Deposits and cancellations. There is a £300.00 Non-refundable deposit if the event is cancelled. If the client cancels the event, the refund policy is as follows:  
3 Months Notice: 25% payable, 2 Months Notice: 50% payable,  
1 months notice: 75% payable, 1 week's notice: 100% payable.
6. Underage drinking is not tolerated at "The Kent and Surrey Golf and Country Club" and anyone found to be doing so will be removed from the event with no prior warning. In extreme circumstances, the event may be stopped.
7. Anyone found to be bringing in their own food and/or drink, (unless written permission from the General Manager is provided) will be asked to leave the event.
8. "The Kent and Surrey Golf and Country Club" accept no responsibility for vehicles left in the car park overnight.
9. We MUST be notified of any special dietary requirements no later than ONE WEEK before the event.
10. In the unlikely event of extreme weather, we will do our best to ensure your event goes ahead as planned. If suppliers are unable to supply their goods, we will offer you an alternative.

**DECLARATION: I HAVE READ, UNDERSTOOD AND HEREBY ACCEPT THE TERMS AND CONDITIONS ABOVE.**

**SIGNED:** \_\_\_\_\_

**PRINT NAME** \_\_\_\_\_

**DATE:** \_\_\_\_\_

